

CITY OF MENASHA
Administration Committee
140 Main Street, 3rd Floor Council Chambers
May 5, 2008

MINUTES

 + [Back](#)  [Print](#)

1. CALL TO ORDER

Meeting called to order by Chairman Wisneski at 6:20 p.m.

2. ROLL CALL/EXCUSED ABSENCES

A. [Roll Call](#)

PRESENT: Ald. Pack, Hendricks, Zelinski, Michalkiewicz, Benner, Taylor, Wisneski

ALSO PRESENT: Mayor Merkes, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil, C/T Stoffel, PHD Nett, Sanit Drew, Clerk Galeazzi, and the Press

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. [Administration Committee Minutes, 4/21/08](#)

Moved by Alderman Pack, seconded by Alderman Hendricks to approve minutes

Motion Carried on voice vote

Results:

4. DISCUSSION

A. [License \(6-month\): Class "B" application of Menasha Athletic Association \(MACs\) to sell fermented malt beverages, Koslo Park Concession, May 6, 2008-Oct. 31, 2008, Paul S. Johnson, agent.](#)

No Questions or Discussion

B. [License \(6-month\): Class "B" application of Menasha Twins Baseball \(Legion Team\) to sell fermented malt beverages, Koslo Park Concession, May 6, 2008-Oct. 31, 2008, Debbie Chew, agent.](#)

No Questions or Discussion

C. [Agreement between The Board of Regents of the University of Wisconsin System on Behalf of the University of Wisconsin Oshkosh and Menasha Health Dept. for the conduct of a Clinical Education Program, June 1, 2008-May 31, 2011, and authorize signature](#)

PHD Nett explained a three year term is normal for this type of agreement. There are no changes from the previous years' agreements.

D. [Program Memorandum between University of Wisconsin-Oshkosh College of Nursing and Menasha Health Dept., June 1, 2008-May 31, 2011, and authorize signature](#)

PHD Nett explained this agreement is the same as previous years.

E. Approval of fees for the licensing period July 1, 2008-June 30, 2009; 1) DHFS Agent of the State; 2) Tattoo Parlor/Body Piercing Establishments; 3) DATCP Agent of the State (Recommendation of Board of Health)

No Questions or Discussion

F. Approval of Mobile Home Parks fee for the licensing period July 1, 2008-June 30, 2010 (Recommendation of Board of Health)

No Questions or Discussion

G. Request of Wiseguys Pizzeria & Pub to serve alcohol beverages and food on their outside patio from May 5 - Nov. 1, 2008

Discussion ensued on where the patio would be located in relation to the building. CA/HRD Brandt explained what type of a parameter should be in place around the patio to restrict public access from outside the building. CDD Keil explained the current ordinance may need to be review to address these issues.

Moved by Ald. Michalkiewicz, seconded by Ald. Benner to hold.

H. O-5-08 An Ordinance Relating to Operators' Licenses

CA/HRD Brandt explained this ordinance allows the Police Department to access the database of the State and Federal Government in conducting the background check.

I. O-6-08 An Ordinance Relating to Site, Architectural, Landscaping and Lighting Plan Review.

No Questions or Discussion

J. R-10-08 Proclamation for Municipal Clerks Week, May 4-May 10, 2008

Mayor Merkes prepared this proclamation to recognize the Clerk and Deputy Clerk.

K. R-11-08 Designating May 11-May 17, 2008 National Police Week and May 15, 2008 Peace Officers' Memorial Day

Mayor Merkes prepared this proclamation to recognize the Police Dept.

L. Accounts payable and payroll for 4/23/08-5/1/08 in the amount of \$1,713,709.37

Ck. #16729-DigiCorporation-\$50.58 - business cards for new nurse Joy Miller

Ck. #16655-DigiCorporation-\$3,447.04 - printing & sorting of City Newsletter & insert.

5. ADJOURNMENT

A. Adjournment

Moved by Alderman Michalkiewicz, seconded by Alderman Pack to adjourn at 6:41 p.m.

Motion Carried on voice vote

Results:

Respectfully submitted by Deborah A. Galeazzi, City Clerk